

Smart Store Platform Support:

Location Creation

Location Creation

Every kiosk is assigned to a location which is managed by an operator in the Admin backend. To create a new location, go to *Network > Information > New Location*

The screenshot displays the Admin backend interface. At the top, a dark navigation bar contains the following menu items: **Network**, **Customer Service**, **Reports**, **Ticket System**, and **Administration**. Below this bar, the text "Operator | Dashboard" is visible. On the left side, a sidebar menu is open, showing a search bar labeled "Find page" and a list of items under the "Network" category. The items are: **Information**, Dashboard, Dashboard (Tickets), Kiosk, Kiosk (Tickets), New Kiosk, Location, **New Location**, and Map. The main content area shows a dashboard with a donut chart titled "Status" and a legend. The legend indicates: 4.72% HARDWARE ERROR (red), 66.94% OK (green), and 28.33% OFFLINE (orange). The chart shows a large green segment for OK, a smaller orange segment for OFFLINE, and a very small red segment for HARDWARE ERROR. To the right of the chart, there is a vertical list of items labeled "Lo", "Las", "Las", and "Las".

On the next page you can enter information regarding the location like Store Name, Address information etc. The other tabs like Permission, Kiosk Special Grouping and the others are usually not in use. Just fill the address information and click create.

Operator | Network -> Information -> New Location

Network Customer Service Reports Ticket System Administration

← Create new Location Create

Edit Additional

Store Name:

Short Name: Store Number:

Country: Sweden Chain:

Address One: Address Two:

Zip Code: City:

County: Suburb:

District: Timezone:

Permission

After creating a location, you will be taken to a location list page, from there you can see the location ID for the location you just created.

Operator | Network -> Information -> Location

Network Customer Service Reports Ticket System Administration Toolkit Instantjulia

Location

Locations Incl Test Locations

Identifier Free text search Search

Location ID	Status	Address	Zip	Country	District	City	Store Name	Client	Owner/Operator	Operator Name	Phone# One	Phone# Two	Manager One	Manager Two	Foot Traffic	Technician	Location Key	Merct
1	1	Ryssnågatan 18	50464			Borås	Instant Test Loc...		Instant Systems	Instant Systems								0

Then you can go to the kiosk list page under *Network > Information > Kiosk* and find the kiosk in question that you want to assign to the location and click the Kiosk ID for it.

Kiosk Status	Kiosk ID	Type	Store Name	Address	City	District	Zip	Client	Owner/Operator	Operator Name	Last Activity	Last Transaction	Last Return	IP	Status	Connect
?	1	Warehouse	Instant Test Location	Ryssnågatan 18	Borås		50464		Instant Systems	Instant Systems	1366 Days			0.0.0.0	TEST	
?	2	Cooler	Julia testar						Instant Systems	Instant Systems	280 Days			10.222.22.42	TEST	
?	3	Cooler	Shipped from Instant to Cadi						Cadi	Cadi	300 Days			10.222.29.29	LIVE	
?	4	Cooler	Shipped from Instant to P...						Leo	Leo	76 Days			75.146.148.149	TEST	

On the next page under the *Location* tab click the free text search field and find the location that you just created. Don't forget to press the save button.

← Edit kiosk, ID: 1 View Location Restart

Edit QR Code Open Hours

Type:

Software information:

Kiosk Status:

Location:

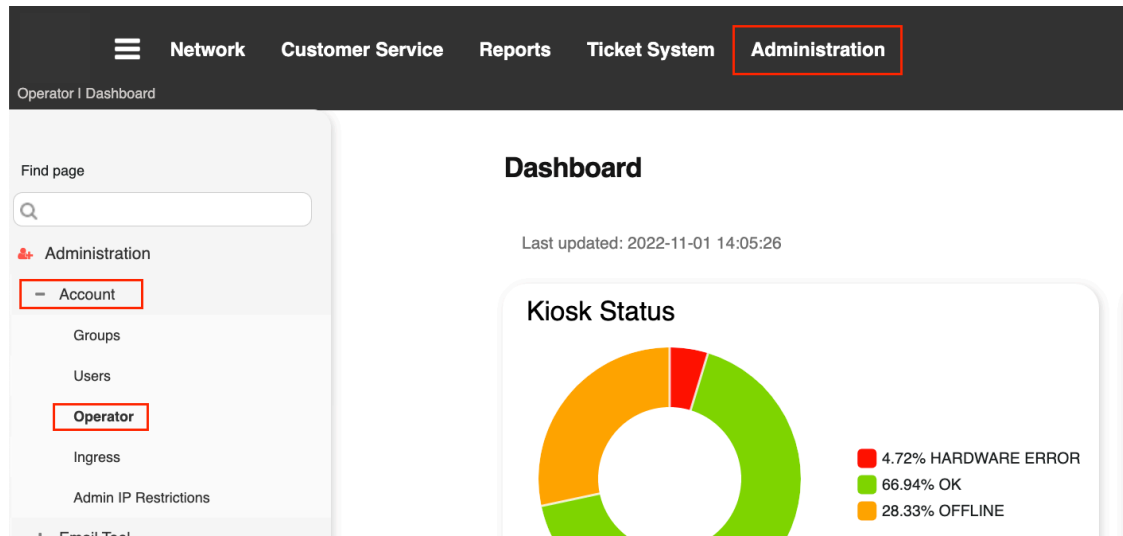
External reference:

Serialnumber:

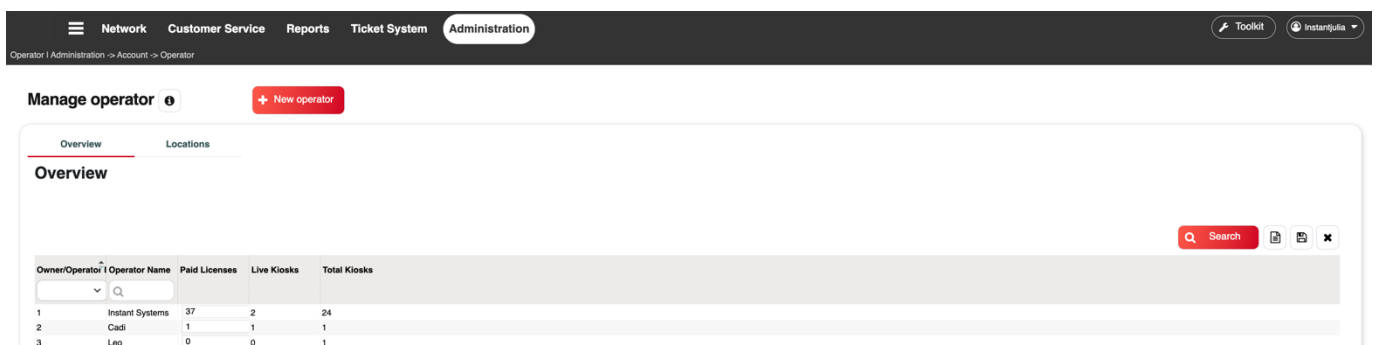
IP Address:

- 1, Instant Test Location, Ryssnågatan 18, Borås, (111)
- 2, Shipped from Instant to Cadi
- 3, Shipped from Instant to Phelps
- 4, Ireland, RatioVending
- 5, PadelTest
- 6, Ratio 1
- 7, Ratio 2
- 8, Ratio 3
- 9, Västerås Padel Arena AB, Stockholmsvägen 136, Västerås

After you have linked the location to the kiosk go to *Administration -> Account -> Operator*.



On the Manage Operators page click the search button and a list of operators will be shown to you. Find the operator that you want the location to belong to and then click the Locations tab on that page.



Under the Locations tab search for the location you have created and click the field Owner/Operator for that location and select the operator that will manage the location.

Operator | Administration -> Account -> Operator

Network Customer Service Reports Ticket System Administration Toolkit InstantJulia

Manage operator + New operator

Overview Locations

Location operators

Locations

↓ Identifier Free text search Search Print Close

Location ID	Owner/Operator	Live Kiosks	Total Kiosks	Location Name	Country	State	Co City	Suburb	Address	Zip	Store Name	Store Number	Retail Host
1	Instant Systems	1	16				Borås		Ryssnågatan 18	50464	Instant Test Location		
2	Instant Systems	1	1		United States						Shipped from Instant to Cadi		
3	Instant Systems	0	1		United States						Shipped from Instant to Phelps		
4	Ratio	1	1						RatioVending		Ireland		
5	PartialTest	n	14		Sweden						PartialTest		

