

Show Name: Cantaloupe University

Show Dates: January 20th-22nd, 2026

Show Venue: Talking Stick Resort Scottsdale, AZ

Quick Facts

SHOW SCHEDULE:

	Day	Date	Times
Exhibitor Move-In	Monday Tuesday	January 19, 2026 January 20, 2026	2:00 PM - Midnight 6:00 AM - 9:00 AM
Innovation Lounge (Dedicated)	Tuesday Wednesday	January 20, 2026 January 21, 2026	10:00 AM - Noon & 2:00 PM - 3:15 PM 11:30 AM - 1:30 PM & 2:15 PM - 3:15 PM
Dismantle	Wednesday Thursday	January 21, 2026 January 22, 2026	5:00 PM - Midnight Midnight to Noon

Important Notes:

- Complimentary WiFi throughout the venue.
- The Innovation Lounge is carpeted.
- The freight elevator has a weight capacity of: 20,000lbs and Platform size 12' x 24', Door size 12' w x 10'h. All freight will be delivered with pallet jacks. No forklifts unless requested.

INNOVATION LOUNGE:

Innovation Lounge will be open during the entire programming, with dedicated hours highlighted above:

- January 20, 2026 : 10:00 AM - 5:00 PM
- January 21, 2026 : 8:00 AM - 5:00 PM
- During the Dedicated times for the innovation lounge we encourage sponsors to be at their booths.
- Please note in between education sessions we have 15 minute breaks and many attendees visit the innovation lounge in the hallways. These sessions may run longer or shorter depending on the speakers.

IMPORTANT NOTES TO SPONSORS:

- Our registration desk is behind a closed door with areas to lock items in the case you wish to. Please notify Sarah Bates of any items you wish to leave in the registration room.
- On January 21, 2026 please reach out to Sarah Bates at sbates@cantaloupe.com if you wish to dismantle after programming and not attend the offsite. We encourage sponsors to attend the offsite event at Los Cedros.

PLATINUM, GOLD, AND SILVER BOOTH PACKAGE:

Each booth will be provided with:

- 1 - 6' foot BLACK skirted table
- 2 - Side chairs
- 1- Power strip
- Exhibit Hall and Booths will be carpeted
- Complimentary Wifi
- Any additional requests for internet or electric please contact Sarah Bates at sbates@cantaloupe.com

Sarah Bates

Marketing Manager

Phone: (720) 281- 699s

Email: sbates@cantaloupe.com

SHIPPING:

- Materials should be shipped to ARRIVE at the show site up to 5 days prior to the event. Any shipments received more than 5-days prior to the move-in or 1-day after the event will incur additional charges by the hotel.
- If you require additional time or specific freight requirements please reach out to Sarah Bates at sbates@cantaloupe.com.

SHIPPING TO TALKING STICK RESORT DIRECT TO SHOW:

Please include the following. We prefer you use our shipping labels in this kit.

- Hold For Arrival
- Event Manager: Sarah Bates
- Event Name: Cantaloupe University
- Guest Name:
- Company Name:
- Arrival Date:
- Box of _ of _.

SHIPPING DIRECT TO SHOW SITE?

- Freight and packages will be accepted up to 5 days prior. Refer to the Quick Facts for the specific delivery date and time windows.
- All shipments must have a bill of lading or delivery slip indicating the number of pieces, type of merchandise and weight.
- Shipments received without receipts or freight bills, such as UPS and Fed Ex, will be delivered to the booth without guarantee of piece count or condition.
- Certified weight tickets must accompany all shipments.
- Direct to show site shipments are not guaranteed to be in your booth prior to exhibitor move-in.

HOW SHOULD I LABEL MY FREIGHT OR SHIPMENTS?

- PLEASE USE THE PROVIDED SHIPPING LABELS.
- The label should contain the Guest Name, Exhibiting Company Name, Event Manager Name, Name of the event, and Venue Address.

HOW DO I ESTIMATE MY MATERIAL HANDLING CHARGES?

- Charges will be based on the weight and quantity of your shipment. Please refer to the shipping document for fees.

WHAT HAPPENS TO EMPTY CONTAINERS?

- Pick up "Empty Labels" at the Registration Desk. Once the container is empty, place a label on each container.
- Labeled empty containers will be stored in non-accessible storage during the event near the freight elevators.
- At the close of the show, the empty containers will be returned to your booth in random order.
- Encore, Venue, and CTLP Staff will assist you in retrieving your empties.

OUTBOUND SHIPMENTS

- In the event your carrier is unable to pick up your shipment at the close of the event please contact Sarah Bates sbates@cantaloupe.com
- Please arrange for package pick ups on your own.
- A venue staff member will visit your booth near the close of show to collect BOLs and confirmation of outbound packages.

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SHOW SCHEDULE: Day 1

	Day	Date	Times
Exhibitor Move-In	Monday Tuesday	January 19, 2026 January 20, 2026	2:00 PM - Midnight 6:00 AM - 9:00 AM
Innovation Lounge (Dedicated)	Tuesday	Jan 20, 2026	10:00 AM - Noon & 2:00 PM - 3:15 PM
General Session + Breakouts	Tuesday	Jan 20, 2026	Noon - 5:00 PM
Welcome Reception at Talking Stick Resort	Tuesday	Jan 20, 2026	7:00 PM - 9:00 PM

SHOW SCHEDULE: Day 2

	Day	Date	Times
Breakout Sessions + Panels	Wednesday	Jan 21, 2026	8:00 AM -5:00 PM
Innovation Lounge (Dedicated)	Wednesday	Jan 21, 2026	11:30 AM - 1:30 PM & 2:15 PM - 3:15 PM
Off-Site Social Event at Los Cedros	Wednesday	Jan 21, 2026	7:00 PM - 10:00 PM
Dismantle	Wednesday Thursday	January 21, 2026 January 22, 2026	5:00 PM - Midnight Midnight to Noon

Day 2 Offsite Event Information

Venue	Los Cedros
Address	8700 E Black Mountain Rd, Scottsdale, AZ 85266
Event Time	January 21, 2026 7:00 PM - 10:00 PM
Bus Schedule	January 21, 2026 <ul style="list-style-type: none">• Departure from the Talking Stick hotel: Boarding is at 6:00 PM - 6:15 PM• Return to Talking Stick Hotel: 10:00 PM Boarding
Offsite Information Notes	<ul style="list-style-type: none">• There will be beverages aboard the busses.• It will be a 30-45 minutes bus ride.

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Booth Request Form

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Each booth will be provided with:

- 1 - 6' foot BLACK skirted table
- 2 - Side chairs
- 1- Power strip
- Exhibit Hall and Booths will be carpeted
- Complimentary Wifi

Please email this form to Sarah Bates
sbates@cantaloupe.com

Company Name	
Contact Name	
Contact Email	
Contact Phone Number	

Power (AMPs)	
Internet Needs: Please note if you require hardlines and how many.	
Do you require extension cords or additional power strips?	
Will you be shipping freight? If so, please describe your needs here. There is no shipping supplies for sale at this show. Cantaloupe will work with your team if you require shipping materials post show.	
Please describe your booth and provide a photo of your booth display for reference (if available)	
Do you require any additional items for your booth?	

DIRECT/SHOW SITE SHIPPING LABEL

Talking Stick Resort
9800 East Talking Stick Way
Scottsdale, Arizona 85256

Event Manager: Sarah Bates
Event Name: Cantaloupe University 2026

GUEST NAME: _____

EXHIBITOR/COMPANY NAME: _____

ARRIVAL DATE: _____

BOX _____ of _____ DELIVER BETWEEN: JANUARY 15-21, 2026
Monday - Friday 9:00AM-2:00PM

HOLD FOR ARRIVAL

DIRECT/SHOW SITE SHIPPING LABEL

Talking Stick Resort
9800 East Talking Stick Way
Scottsdale, Arizona 85256

Event Manager: Sarah Bates
Event Name: Cantaloupe University 2026

GUEST NAME: _____

EXHIBITOR/COMPANY NAME: _____

ARRIVAL DATE: _____

BOX _____ of _____ DELIVER BETWEEN: JANUARY 15-21, 2026
Monday - Friday 9:00AM-2:00PM

HOLD FOR ARRIVAL

GROUP PACKAGES & SHIPPING

To ensure efficient handling and storage of material, all packages for meetings may be delivered to the Resort no more than five days prior to the event due to a minimal amount of storage space. Notification of deliveries with tracking numbers must be provided in writing. The Resort will not assume any responsibility for the damage or loss of merchandise sent to the Resort for storage. **Talking Stick Resort will not accept any COD packages or packages that require a signature upon delivery.** We recommend incoming boxes be addressed to attention of the Event Manager working the program as follows.

PACKAGES GOING TO MEETING ROOMS:

For Exhibit Shipping Please Use The Second Page

Talking Stick Resort
Attn: Event Manager / Group Name / Guest Name
9800 East Talking Stick Way
Scottsdale, Arizona 85256



PACKAGES GOING TO GUESTROOMS:

Talking Stick Resort
Guest: Mr./Ms. _____ / Arrival Date: _____
9800 East Talking Stick Way
Scottsdale, Arizona 85256

AMAZON PACKAGES: Add Delivery instructions as follows:

& LOCAL CARRIERS PleaseDelivertotheReceiving/Loading Dock at Talking Stick Resort

LOADING DOCK:

The Resort loading dock is open for deliveries Mon-Sat from 9:00am – 2:00pm. Deliveries prior to 9:00am and after 2:00pm or on Sunday will require special arrangements and must be booked in advance. *Labor fees may apply. Guests, vendors, and outside suppliers are limited to the use of one loading bay. (Note: Guests, vendors, and outside suppliers needing access to the 'back-of-house' must wear visitor badges at all times. A valid state ID is required and badges will be issued by the Security Department.)

FREIGHT ELEVATOR: Weight capacity: 20,000lbs; Platform size 12' x 24', Door size 12' w x 10' h

FEES:

Standard Boxes	\$25.00 per Each
Large Boxes 30 to 60 lbs.	Additional Box \$75 per box
Pallet or Crate Fee	\$275.00 per Pallet/ crate
Oversize crates	\$500.00 per crate
Loading/Unloading Trucks or For deliveries outside Dock Hours	*\$50.00 per Hour, per Staff Member

Two hour minimum applies. Cancellations will be honored with four business hours notice.

Outgoing Boxes need to be ready to ship upon arrival at the loading dock; Talking Stick Resort does not sell packaging materials on-site. The Resort will only hold a box for 24 hours after the event concludes.

